

Alba Park, Recreation, and Parkway District (APRPD)

PO Box 701, Ben Lomond CA, 95005 (Mailing Address)

12070 Alba Road, Ben Lomond, CA (Physical Location)

REGULAR BOARD MEETING – Tuesday, June 9th, 2026, 3PM

Physical meeting with public attendance

Board Meeting was held at 10885 Alba Road, at the Helmer's Barn

MINUTES

Members of the public may attend by contacting John Gotthold, Board Chairman, at email: jgottholdH4@gmail.com, Tel: (831)252-1529 for detailed directions.

- Meeting procedures follow Rosenberg's Rules of Order (2011)
- During discussion of each agenda item, public comment will be limited to 3 minutes per person.
- These rules may be suspended at any time by a majority vote of the Board
- All District business will be conducted pursuant to the Ralph M. Brown Act, CA Government Code 54850 et seq. as modified by emergency order of Governor.

1. MEETING AND ORGANIZATION

- a. Establish a Quorum and Roll Call.

Board members present Martin Mills, John Gotthold, Jim Helmer, Amber Turpin, Absent Jean McCarthy. Guests Joshua Stewman and Jennifer Young with Lindsay Speth joining by Zoom.

- b. Vote to approve Agenda for this meeting.

Motion by Martin M with second by Jim H to approve the agenda. Vote unanimous in favor.

- c. Approve Minutes of REGULAR BOARD MEETINGS – Tuesday March 10th, 2026 and Thursday April 9th, 2026.

Discussion and agreement to delay this until the next meeting.

2. PUBLIC FORUM

- a. Public Comment on any item not listed on agenda (limited to 3 minutes per person).

None presented.

- b. Public Comments on any items on the agenda that were submitted will be covered during discussion of that item below. – None were submitted.

3. CONTINUING BUSINESS

- a. Discussion of work in progress by Building Designer, Joshua Stewman.

- i. Presentation by Home Life Design Studio (Joshua Stewman), of in-progress Architectural drawings for Alba School and Community Center rebuild.

Joshua Stewman presented a large format portfolio of basic architectural drawings laying out the New Alba School location with Plan and Elevation views.

Discussion about under back room and under deck storage area. 4 inch thick slab in under-floor area recommended by Martin M. Jim H discussed this area to have 7'-0" headroom where possible and not to be counted as school house floor area.

Discussion about outside wall material. Fire proof fiber-cement plank/shingle siding in red color was agreed upon.

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Discussion about flooring material. General consensus was for wood flooring with discussion that budget will impact final choices.

Discussion about second room doors. Consensus was for double fan-fold doors.

Discussion about location of kitchen and library nook. Kitchen in extension nook, library nook behind other side fan-fold doors.

Discussion that both entries from deck should have lockable doors.

- ii. Visuals that might be used for fundraising.

Discussion that some of the sheets provided by Joshua Stewman at this meeting might be good for that and that perhaps the elevation drawings could even be hand colored in.

- iii. Discussion of proper format of Homelife Design Studio (Joshua Stewman), to provide complete Architectural drawings for Alba School and Community Center rebuild, such that it can be applied to the Grant for reimbursement once completed.

Lindsay shared that she asked the Grant administrator and it sounded like this might not be an issue. Martin and Lindsay shared that they intend to get together soon to put together a Grant reimbursement submittal. It was also shared with Joshua that the drawings should include the park elements previously added to a CAD drawing by Jennifer and Martin that they will share with Joshua.

- iv. \$7,311.62 has been paid so far to Homelife Design Studio.

- v. Questions for Joshua.

See item i. above.

- b. Presentation of Property and Easement Survey by GV Land Surveyors (Dan DeLong).

- i. Recording at County, timing.

It was discussed that the Survey drawing has not yet been recorded with the proposed easement but that it might need to be recorded soon according to Vern at GV Land Surveying.

- ii. CAD file needed.

It was shared that Dan DeLong has the file.

- c. Discussion of Pre-Clearance application (Jim H.)

Jim shared that Dan DeLong has prepared the application and intends to submit it soon.

- d. Discussion of Kinder parcel easement.

- e. Jim H. (coordinating with Jean M.) for contractor to undertake property clearing and fence installation. - Report

Jim H reported talking to two contractors: Mr. Kinder who estimated \$2,800/day and 2 to 2 1/2 days with brush hauling included and Santa Cruz Mountain Trails who estimated \$2,150/day with two-person crew and 2 to 3 days clearing by hand without brush hauling. The latter could not start until August.

There was a discussion about how much foliage actually needs to be removed and continual maintenance needed. It was also discussed that perhaps no fence is actually required across up slope parcel boundary due to the existence of the natural vegetative screening. Clearing of vegetation on hold until Board consensus of what should or should not be removed.

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4. REGULAR BUSINESS

a. Financials (Martin M.)

- i. County Account Balance.
Martin shared that the current balance in the County account is \$32,870.37
- ii. Recent expenses and County charge for payment processing.
Martin also shared the recent payments made.
- iii. Budget vs. Actuals.
Martin reported the FY 25/26 budgeted vs. actual income and expenses.
- iv. Grant reimbursement submittal.
Martin shared that he and Lindsay intend to submit expenses for Grant reimbursement within about a month. The Current categories of bills to be submitted include: Architect Stewman, GV Land Survey, Well rebuild, and Eadie Consultants.
- v. Vote to approve payment of \$188.00 invoice for PO Box Rental.
Jim made a motion that the board authorize payment of the \$188.00 invoice for one year of PO Box Rental. John seconded the motion and it was approved unanimously.
- vi. Draft budget for fiscal year 2026-2027.
Martin shared a preliminary budget for FY 26/27. Minor revisions to some of the budget category numbers were suggested and noted by Martin. Martin moved and John seconded a motion to approve the preliminary budget as amended. The motion carried unanimously. Jennifer asked the question, and there was additional discussion whether, one of the roles of the "Friends of" non-profit is to support the financial needs of the park district and perhaps it would be good to invite them to share a financial report at an upcoming board meeting.
- vii. Vote to pay LAFCO annual fee.
Martin shared that the LAFCO fee of less than a dollar was due soon. Jim moved and John seconded a motion to allow Martin to pay this fee up to \$5. The motion carried unanimously.

5. NEW BUSINESS

a. Discussion of July 4th Community Event

Lindsay shared the current plans for the event, to be similar to previous years, but run from 11:00 to 2:30. She mentioned that the details are in the email that she recently sent to all board members. She also requested that people share a recipe as requested in that email.

6. DIRECTORS' REPORTS

None

7. RECAP AND ACTION ITEMS

Jennifer offered to ask a possible contractor to oversee small Alba Park projects.

COUNTY OF SANTA CRUZ
Budget Adjustment

Dept Name: Alba Recreation & Park District
Prepared By: Martin Mills
Phone: (831) 336-1419
Date: 7/1/2026

Fiscal Year: 2027

Type of Budget Adjustment: Proposed Budget Upload

Defaults:

Transaction Type	Fund Type	Budget Version	Reason
A	FY	AD	DEPT

Set ID from Log: BU2627ARPDPROP

GL KEY	GL OBJECT	Increase (Decrease)	DESCRIPTION (30)
680100	40430	1,000.00	ARPD FY2627 Proposed Budget
680100	42372	5,000.00	ARPD FY2627 Proposed Budget
680100	75231	1.00	ARPD FY2627 Proposed Budget
680100	62020	260.00	ARPD FY2627 Proposed Budget
680100	62381	600.00	ARPD FY2627 Proposed Budget
680100	62221	200.00	ARPD FY2627 Proposed Budget
680100	61525	3,300.00	ARPD FY2627 Proposed Budget
680100	61846	2,000.00	ARPD FY2627 Proposed Budget
680100	62301	1,000.00	ARPD FY2627 Proposed Budget
680100	98700	500.00	ARPD FY2627 Proposed Budget
680100	61730	1,000.00	ARPD FY2627 Proposed Budget
680100	62376	15,500.00	ARPD FY2627 Proposed Budget
680100	62394	-	ARPD FY2627 Proposed Budget
680100	40864	132,500.00	ARPD FY2627 Proposed Budget
680100	62870	120,500.00	ARPD FY2627 Proposed Budget
680100	62828	100.00	ARPD FY2627 Proposed Budget
680100	40250	5,000.00	ARPD FY2627 Proposed Budget

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8. NEXT MEETING DATE

August 11th at 3 pm

9. VOTE TO ADJOURN

Martin moved and Jim seconded a motion at 5:08 to adjourn the meeting. The motion passed unanimously.

AUTHORIZED MINUTES FOR APRPD BOARD MEETING HELD JUNE 9, 2026 AT THE HELMER BARN.

Signature John Gotthold

Signature James Helmer

Printed Name John Gotthold

Chair Person

Printed Name James Helmer

Director