

Alba Park, Recreation, and Parkway District (APRPD)
PO Box 701, Ben Lomond CA, 95005 (Mailing Address)
12070 Alba Road, Ben Lomond, CA (Physical Location)

SPECIAL BOARD MEETING – Monday, June 29th, 2026, 11:30 AM
Special Board Meeting was held via Zoom

MINUTES

Members of the public may attend by contacting John Gotthold, Board Chairman, at email: jgottholdH4@gmail.com, Tel: (831)252-1529 for detailed directions.

- Meeting procedures follow Rosenberg’s Rules of Order (2011)
- During discussion of each agenda item, public comment will be limited to 3 minutes per person.
- These rules may be suspended at any time by a majority vote of the Board
- All District business will be conducted pursuant to the Ralph M. Brown Act, CA Government Code 54850 et seq.as modified by emergency order of Governor.

1. MEETING AND ORGANIZATION

a. Establish a Quorum and Roll Call.

Board members present John Gotthold, Amber Turpin, Martin Mills, Jim Helmer = quorum.
Not present Jean McCarthy. Guests present were Dan Delong, Jennifer Young, and Bill Burton (by phone at the start of the meeting.)

b. Vote to approve Agenda for this meeting.

Jim H moved to approve agenda, Martin M seconded the motion. Vote to approve was unanimous.

c. Approve Minutes of BOARD MEETINGS – March 10, 2026, April 9, 2026, and June 9, 2026

Amber T moved, Jim H seconded a motion to approve minutes of March 10, 2026 regular board meeting. Vote was unanimous in favor.

There was a discussion that we should add the emailed letter from Bill Burton to the minutes of the April 9 2026 special board meeting. Martin M moved and Amber T seconded the motion to include the Burtron letter and approve the minutes of this special board meeting. The vote was unanimously in favor.

Jim H made a motion to approve the minutes of the June 9, 2026 regular board meeting as presented. Martin M seconded the motion. The vote was unanimous in favor.

2. PUBLIC FORUM

a. Public Comment on any item not listed on agenda (limited to 3 minutes per person).

None presented.

b. Public Comments on any items on the agenda that were submitted will be covered during discussion of that item below.

Bill Burton called in and re-emailed his letter from April 3, 2026 for inclusion in the meeting minutes for the April 9, 2026 meeting, as described above.

Dan Delong provided information about the Schoolhouse and Kinder properties, as discussed under item #4 below.

Alba Park, Recreation, and Parkway District (APRPD)
PO Box 701, Ben Lomond CA, 95005 (Mailing Address)
12070 Alba Road, Ben Lomond, CA (Physical Location)

3. REGULAR BUSINESS

- a. County Account Balance to be provided by Martin M
Martin M. reported that the County account balance at that moment was \$28,432.00.
- b. Review and vote on payment of invoices for Fire Rebuild Pre-clearance Application for \$1,257.12 and Environmental Health Septic Repair Permit for \$1,323.00.
Jim H moved, Amber T seconded the motion to approve payment of both County Permit expenditures. The vote was unanimous in favor of the motion.
- c. Review/confirm submitted preliminary budget for fiscal year 26/27 as presented at June 9, 2026 board meeting.
Martin M showed this preliminary budget on the screen and reviewed the categories, including the permit expenses discussed above. He also reported that this had been submitted to the County. Martin moved that we confirm this budget as submitted. Amber T seconded the motion, which carried with a unanimous vote in favor.
- d. Grant reimbursement submittal progress report. Martin M, Lindsay Speth.
Martin provided an update that the proposed grant reimbursable expenses are now in excess of \$10,000 and that he and Lindsay Speth planned to meet via Zoom with the state grant coordinator in July. He also reminded the group that Lindsay got a one-year extension for the grant. It was discussed that we would attempt to include the septic system repairs, if possible.

4. CONTINUING BUSINESS

- a. Water tanks and hydrant
Dan Delong provided information and there was a discussion that, the fire hydrants must be within 150 feet of both the Kinder and Alba Schoolhouse structures. This means that two separate hydrants will most likely be required. There was discussion that it might be helpful to put a water tank on an easement on the property above the schoolhouse lot.
- b. Septic system refurbishment
After discussion, Jim H moved and Martin M seconded a motion to get two Contractor quotes for refurbishment of the existing septic system for vote at the next board meeting.
- c. Survey/Easement
Dan Delong said that the Survey/Easement should not be recorded yet.

5. NEW BUSINESS

- a. Discussion of July Fourth Community event support
(Lindsay Speth, emailed details, review details, volunteers. Great 250th USA Anniversary coming up.)
Jim H loaned Lindsay Speth a paper copy of the Architectural design package for display at the 4th of July celebration.
Money raising flower sale to raise money for Alba School rebuild proposed.
It was discussed that a recognition of volunteer efforts and donations would be a nice addition to the event.

Alba Park, Recreation, and Parkway District (APRPD)

PO Box 701, Ben Lomond CA, 95005 (Mailing Address)

12070 Alba Road, Ben Lomond, CA (Physical Location)

6. DIRECTORS' REPORTS –

Martin M. requested keeping meetings to a minimum, due to his time constraints.

7. RECAP AND ACTION ITEMS

- a. Martin M and Lindsay Speth to meet with state grant coordinator.
- b. Martin M. to request invoice payments from the County, as approved above.
- c. John G and Jim H to look into PDF electronic signature capability.

8. NEXT MEETING DATE

- a. The next meeting was set for August 11, 2026 at 3 PM. Jim said that his barn is not available. Dan DeLong offered Beeline Blooms as a possible meeting place, to be decided when the date gets closer.

9. VOTE TO ADJOURN

Martin M moved and Amber T seconded at 12:30 pm that the meeting be adjourned. The vote was unanimous if favor.

AUTHORIZED MINUTES FOR APRPD BOARD MEETING HELD JUNE 29, 2026 ON Zoom.

Signature John Gotthold

Printed Name John Gotthold

Chair Person

Signature James Helmer

Printed Name James Helmer

Director